



Republic of the Philippines  
**Unified Student Financial Assistance System for Tertiary Education**

Ground Floor, Philippine Social Science Council Bldg. Commonwealth Avenue, Diliman Quezon City  
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**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR**  
TES-08-2019

For : **ALL REGIONAL DIRECTORS**

**Attention: All UniFAST Regional Coordinators**

From :   
**ATTY. CARMELITA YADAO-SISON MNSA, PhD.**  
OIC Executive Director IV

Subject : **SUBMISSION OF VERIFIED AND VALIDATED LIST OF QUALIFIED  
TES GRANTEES ENROLLED IN THE FIRST SEMESTER,  
ACADEMIC YEAR 2018-2019 IN HIGHER EDUCATION  
INSTITUTIONS REGISTERED IN CHED REGIONAL OFFICES**

Date : 1 February 2019

On November 12, 2018, the Memorandum Order TES-07-2018 was issued by the OIC Executive Director of UniFAST pertaining to the conduct of the verification and validation process on the documentary requirements submitted by selected TES grantees as a requirement for the issuance of Notice of Award to qualified TES grantees. The UniFAST Secretariat requests the assistance of your office to submit the verified and validated list of qualified TES grantees enrolled in the First Semester, Academic Year 2018-2019 in Higher Education Institutions registered in CHED Regional Office.

The deadline for submission of the Certification is **on or before February 8, 2019**. Attached herewith is the sample template of the said Certification for your reference, completion and submission.

Thank you for your compliance and cooperation.

